

One Worcestershire Privacy Notice

One Worcestershire respects your privacy and is committed to protecting your personal data. This privacy notice lets you know how we look after your personal data. The One Worcestershire website, including the Worcestershire 1000 members area, is hosted by Worcestershire County Council (WCC) and is jointly administered by WCC and the Worcestershire Local Enterprise Partnership (WLEP). This privacy notice should therefore be read alongside WCC's [Full Privacy Notice](#) and the Worcestershire Local Enterprise Partnership's [Privacy Policy](#).

The privacy notice will cover:

- [Purpose for processing](#)
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Purpose for processing

Personal data is processed to manage the One Worcestershire website and the membership of Worcestershire 1000, either directly or jointly with partners and commissioned private and third sector providers.

This includes:

- Distribution of Worcestershire 1000 and Worcestershire brand information to individuals who have opted to receive information with explicit consent, including: event and campaign information;
- Informing members of any of products or services that we feel may be of interest to you;
- We will not share your information with any third party without first getting your express permission to do so.

Personal information collected and lawful basis

The service processes personal information which is relevant to individual cases which may include, but is not limited to, the following personal data:

- Your name;
- Your address, email address and telephone number(s);
- Information relating to the manner in which and the devices you use to access our website;
- Your preferences in receiving marketing from us and our third parties and your communication preferences;
- Any additional information we require in order to provide you with our products or services.

The legal bases for processing this personal information are:

- Necessary for a contract we are about to enter into or have entered into with you;
- Necessary to comply with a legal or regulatory obligation;
- Necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests;
- Consent of the individual in relation to sending direct marketing communications

to you via email or text message. You have the right to withdraw consent to marketing at any time by contacting us.

Who we may share your information with

We may need to share the personal information you have given to us or we've collected about you with partner organisations where relevant. These include but are not limited to:

- Worcestershire County Council
- Worcestershire Local Enterprise Partnership
- Other Worcestershire 1000 members

Information you consent to be published in the Worcestershire 1000 Directory will be shared with other Worcestershire 1000 members.

Information will only ever be shared when it is strictly necessary to help us provide effective services and you may have the right to refuse. We will not pass it onto any other parties unless required to do so by law (for example, to prevent crime), or you have given your prior consent, or in all reasonable circumstances the disclosure is fair and warranted for the purposes of processing, or subject to a data protection exemption.

How long we will hold your information

We will retain your personal data for the length of your membership. You can ask us to end your membership at any time by emailing contactus@oneworcestershire.com. More information about our retention periods can be found in our [summary Disposal Schedule](#).

Please note stated retention periods may be subject to any legal holds imposed under the Inquiries Act 2005 that may concern the information and override standard retention periods.

Your information rights

You are entitled to a copy, or a description, of the personal data we hold that relates to you, subject to lawful restrictions. Please go to our [Make a Data Protection Request webpage](#) to find out how to make a request.

You may be entitled to rectification, restriction, objection, and erasure of your personal information depending on the circumstance and legal basis. Please in the first instance contact contactus@oneworcestershire.com to exercise these Information Rights.

You have the right to complain to the supervisory authority, the Information Commissioner's Office (ICO). The ICO is an independent body set up to uphold information rights in the UK. They can also provide advice and guidance and can be contacted: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF; telephone: 0303 123 1113 www.ico.org.uk.

Please see our overarching Privacy Notice (<http://www.worcestershire.gov.uk/privacy>) for further contact details and if you have a complaint about your information rights.

Changes to this notice

We keep this Privacy Notice under regular review and we will place any updates on this web page. This Notice was last updated on 29 April 2019.